

# WELCOME PACKAGE



January 2026



Dear New Homeowner,

Welcome to the beautiful Indian Trails Community in the unique Town of Indian River Shores. We're glad you have chosen to live in our friendly environmental enclave and hope you will actively participate in helping our neighborhood continue to be one of the finest in the area.

To help you acclimate easily to Indian Trails, we have provided this welcome brochure with guidelines, forms, rules, and other general information.

The operation of your Homeowners Association (HOA) is governed by a Volunteer Board of Directors. The Board of Directors is elected by all of us as residents of Indian Trails to oversee the daily functions and financial responsibilities of the Association. Please take the time to read through the Bylaws and Covenants (located on Elliott Merrill's Website under Communities We Manage - Indian Trails - Community Documents). You are not required to login into the Caliber Portal to view these public documents.

If you have any questions or concerns about our community, please contact our Property Management Company which will be happy to assist you with any information.

Elliott Merrill Community Management  
835 20th Place  
Vero Beach, FL 32960  
772-569-9853 ext. 120  
Wendy Cowan Administrative Assistant to Lee Rech, CAM  
Email: [wcowan@ElliottMerrill.com](mailto:wcowan@ElliottMerrill.com)  
Website: [www.elliottmerrill.com](http://www.elliottmerrill.com)

Over the coming months, we look forward to you becoming familiar with the special beauty and ambiance of this wonderful neighborhood, but more importantly meeting new neighbors and friends. Please join us at the next 1st Friday of the Month Social Event.

A warm welcome,

*Indian Trails Homeowner Association's Hospitality Committee*



## **2026 BOARD OF DIRECTORS**

President	Margaret Akeson
Vice President	Ana Dutra
Treasurer	Jon Marone
Secretary	Glenn Hegedus
Director	Rick Hall
Director	David Smith
Director	William Hollar

## **2026 Committees & Chairs**

Architectural Review Committee (ARC)	Carman Puerto/Ana Dutra
Landscape & Grounds	Peggy Akeson
Irrigation, Drainage & Utilities	David Smith
Hospitality	Kimberly Smith
Tennis	Rick Hall/Peter Carr
Marina	Jim Dyreby
Fining Appeals	Harri-Ann Irwin

## OUR COMMUNITY

Indian Trails Club Inc. (ITC) is a private, gated community governed by a Board of Directors elected from volunteers of our community. The Board of Directors meets on the fourth Monday of certain months with all Board meeting agendas noticed to the Community members. ITC also has a property management company, Elliott Merrill Community Management (EM), through which you will be able to have most of your questions answered. EM's Staff that work with directly with ITC include Community Association Manager, Lee Rech, Administrative Assistant to Lee, Wendy Cowan, and ITC full time maintenance person, Robert Beigel. These staff members can all be contacted by calling EM's Office at 772-569-9853 or by sending an email to Wendy Cowan at [wcowan@elliottmerrill.com](mailto:wcowan@elliottmerrill.com).

Contained herein you will find a copy of Article X of *The Indian Trails Club Inc. Declaration and Covenants Use Restrictions* and other pertinent information concerning our community. You may also access information online regarding Indian Trails via the Indian Trails Caliber Portal managed by EM. This Portal includes HOA Documents such as Audits, Budgets, Meeting Minutes, Forms, and much more. To register for your homeowner access to this private portal, please reach out to Wendy Cowan at EM.

## ENTRANCE GATE CONTROL

The Indian Trail's Community has a controlled access system intended to control vehicular and pedestrian entry through all entrances onto the property. The Gatehouse will be staffed Monday through Saturday from 7:00 am to 5:30 pm & Sunday from 10:00 am to 3:00 pm. You may contact the Gate Attendants at (772) 231-4005 to let them know when a service contractor or visitor is arriving. To avoid delays upon entry, please give them your name & address along with the visitor's name & purpose. The electronic gates will be in operation when the Gatehouse isn't staffed. The system permits ease of entry for residents, their guests, and persons with legitimate business in Indian Trails. It makes entry by unauthorized persons more difficult but not impossible and so should not be considered a "security system". A determined intruder would be able to force or circumvent the gate system, or to enter Indian Trails through the unprotected perimeter.

The controlled access system consists of electrically operated vehicle gates at the East and West entrances to Indian Trails from State Route A1A and an electrically operated pedestrian gates at the marina and the entrance from Jungle Trail. A video and audio surveillance system are installed at the community entrance, beach house, marina, and Jungle Trail walkway. Activity in these areas will be recorded and can be reviewed the following day by authorized individuals. The vehicle gates are operated by a computerized control system and will be maintained and managed for Indian Trails Club by EM.

**VEHICLE GATE SYSTEM** - Vehicle gates are swinging aluminum picket gates, opening away from the approaching vehicle, at the entrance and exit lanes on the riverside of A1A. The oceanside entrance to the beach house has barrier arms.

Opening of the entrance gates is controlled by one of five methods: use of an RFID (Dog Bone) Sticker affixed to a vehicle, use of a Gate Clicker, use of a Key FOB, use of the telephone entry control panel or use of a unique five-digit code. Once opened, the gates close on a timer interval and after a vehicle passes but will not close on an entering vehicle that has not yet cleared the safety loop.

The exit gates are designed to open without command, on the approach of an existing vehicle into the exit lane. They also close on a timer interval, with safety loop protection against closing on a vehicle.

**RFID (Dog Bone) STICKER** – The RFID Sticker, referred to as the Dog Bone sticker because of its shape, is affixed to a vehicle's windshield. See EM for proper installation locations. On approach to the RFID reader prior to the Gatehouse the access control system will read the RFID Sticker & allow access to the community by opening the aluminum picket gates.

**GATE CLICKER** – The Gate Clicker can be used to open the gates only at the main entrance. On approach to the Gatehouse the access control system will receive the code from the clicker & allow access to the community by opening the aluminum picket gate. The Clicker can also be used to program the HomeLink opener in a vehicle. See vehicle's owner's manual on how to program.

**KEY FOB** – A Key FOB can be used to open all gates throughout the community. Key FOB readers are located near the entrances & are labeled to facilitate proper placement.

**TELEPHONE ENTRY** - At the Riverside Entrance to Indian Trails is a telephone entry control box, which includes an electronic display of resident's names. Visitors can find the homeowner's name they are visiting and select it on the digital touchscreen. This dials the telephone number of the homeowner being visited. Residents who are called in this way can open the entrance gate remotely from their home by pressing the digit "9" on their telephone and hanging up.

**NUMERICAL ACCESS CODES** - All entrance gates can be opened by entering an authorized five-digit entry code on the keypads. Numerical access codes are assigned individually by EM to authorized users, such as friends and relatives, health care workers, non-resident tennis members on request of the resident. Access is limited to the hours and days during which the access code is programmed to operate and can be programmed to expire on a pre-set date.

Special access codes will be assigned to authorized service suppliers and municipal services, such as newspaper delivery, Florida Power and Light, Indian River Shores Police, etc. A special code can also be programmed for guests attending private parties, either at a residence, the clubhouse, or the beach house. Each code will be programmed for the days and hours appropriate to the service and will be changed periodically.

One homeowner access code will be provided for all homeowners and will be changed as needed. This access code will open the entrance gates at any hour. Homeowners will be formally notified of the change in access codes. **Homeowners should not release this number to anyone else.** If there is a legitimate need for others to visit an Indian Trail's resident when the homeowner is not present, a special access code should be requested for the purpose.

**POWER BACKUP SYSTEM** - All gates have a battery powered backup system that is actuated in the event of a power failure. If a power failure occurs, the vehicular gates will automatically open and remain open until power is restored. Once the power is restored, the gates will automatically close and be fully operational. Access will be restricted to the Marina & Jungle Trail as these pedestrian gates default to locked during a power outage.

**ILLEGITIMATE ENTRY ATTEMPTS** – If an unauthorized entry code is entered on the keypad, or if an authorized code or clicker is used during a time when it is not authorized, the system will not open the gate. An unauthorized entry attempt will be recorded. If three successive unauthorized entry attempts are made within a three-minute period, the system will shut down and not accept any entry codes for another three-minute period.

**PEDESTRIAN GATES** -The pedestrian gates at the Jungle Trail walkway and the Marina are locked and can be opened by a Key FOB or numerical access code. The bathrooms at the Club House & Beach House are locked and can only be opened by a Key FOB.

## **OTHER HOUSEKEEPING MATTERS**

**IRRIGATION WATER** - Indian Trails has a community-wide irrigation system that includes all common grounds and all homeowners' private properties. The source of the water for the irrigation system is the lake that River Trails circles and can be subject to saltwater intrusion at certain times of the year. Salt levels are reported to the Gate Attendants on a weekly basis by ITC Maintenance staff. Please verify that your plantings can tolerate the salinity levels of the irrigation water. The schedule for residential irrigation is included in this packet and may also be found on the ITC Portal.

**TRASH & RECYCLING** - Garbage, rubbish and recycle bins are not to be visible from the street or surrounding area except for on pick-up days. Trash, Recycling and Yard Waste is picked up every Monday. Please have your bins by the end your driveway no earlier than the night before & returned to their storage location by the following morning. Please contact Waste Management at 772-569-1776 to set up an account with them for your residence.

**PETS** - Dogs in Indian Trails, in accordance with Indian River Shores Ordinance #258, are not allowed to run loose. They must be properly registered, always licensed and on leash when walking them in the Community. Owners are responsible to clean up after their pets and to keep them quiet. If you wish to have your dog run off leash at the beach between the hours of sunrise & 9:00 am or 5:00 pm to sunset, please contact the Town of Indian River Shores to register your dog.

## **CLUBHOUSE RULES**

The Indian Trail's Clubhouse, which has a private apartment on the second floor, is the social center for the community. The clubhouse, and its fitness center, is available to owners 6:00 a.m. to 10:00 p.m. daily. It is used for both private and community functions: meetings, parties, wedding receptions, etc. You can expect it to be a busy place periodically. It is expected that an adult will supervise the use of the clubhouse facilities by all minor children.

- The Clubhouse may not be used for commercial purposes.
- The tenant is responsible for the conduct of their guests and for any damage from themselves or their guests.
- It is expected that all members and their guests will treat each other neighborly and respectfully when utilizing the facilities.

- Guests' cars and Parking: ITC Parking rules can be found in the ITC Declaration and Covenants Section X, Paragraph (E). General parking rules for the Club House are as follows:
  - Commercial Trucks are not allowed in the community except for those of service providers.
  - Vehicles must be parked in a place where they do not disrupt traffic, encroach on a neighbor's property, or disturb the parking for the tennis tournaments. Excess parking if the lot is full is available across Chief's Trail.
  - Parking space for the tennis professionals are reserved for the professionals only.
  - The Parking space for the Leaseholder of the Club House Apartment is reserved for their use only.
- Under no circumstances is an alcoholic beverage to be offered or served to anyone under 21 years of age. This also applies to the Beach House and ITC Marina.
- In accordance with Indian River Shores Ordinance no. 459, the level of music or other noise may not disturb any neighbor. The ordinance also states that noise restrictions apply between the hours of 10:00 pm and 7:00 am.



## **POOL RULES**

All swimmers do so at their own risk. Indian Trails Club, Inc. expressly disclaims any liability, duty, or obligation with respect to loss of life, limb, or personal property. A safety hook and a lifesaving ring are located at the south end of the pool. The pool may be used from sunup to sundown by ITC members and their guests. It is expected that minor children will be supervised by an adult when they are using the pool. Please follow the rules posted. No lifeguard is present. See Addendum A for additional rules.

## **ADDENDUM A RULES FOR THE POOL & POOL AREA**

All swimmers do so at 'their own risk. Indian Trails Club, Inc., expressly disclaims any liability, duty, or obligation with respect to loss of life, limb, or personal property.

A safety boot and lifesaving ring are located at the south end of the pool.

The pool may be used from sunup to sundown.

- The following rules apply:
  - Showers are required before entering the pool.
  - No food or drink is allowed in the pool or the pool area.
  - No glass bottles, glasses or sharp objects are permitted.
  - Proper swimming attire is required.
  - Children under the age of 12 must be accompanied by an adult.
  - No running, pushing, or boisterous play is allowed.
  - No Styrofoam floats, surfboards, air mattresses, or snorkeling equipment (other than a mask) may be used.
  - No bicycles, scooters, skates, or skateboards are allowed in the pool area.
  - No diving is allowed.
  - Babies wearing are not permitted in the pool.
  - No pets are allowed in the pool or pool area.
  - Deck furniture may not be moved from the area.
  - Radios and 1Bpe players may be used only with earphones.
  - No more than 13 people are allowed in the pool at one time.

### **ARCHITECTURAL REVIEW COMMITTEE**

